HIV/STI Sexual Health Program Manager

Familias en Acción’s mission is to strengthen the health and well-being of Latino families and communities. We promote empowerment and holistic family well-being for Latino through compassionate community engagement, education and advocacy for social change.

La misión de Familias en Acción es fortalecer la salud y el bienestar de las familias y comunidades latinas. Promovemos el empoderamiento y el bienestar familiar holístico para los Latinos a través del compromiso comunitario compasivo, la educación y la defensa del cambio social.

Position Summary

Job Title: HIV/STI Program Manager
Reports to: Executive Director
Position Type: Full Time, Exempt
Salary Range: $43,000 - $50,000; Benefits include: Medical, Dental, Vision, 401k match, generous holiday and paid time off accrual

Position Description

The HIV/STI Program Manager will manage Familias en Acción’s efforts to accelerate the development, introduction, and uptake of an effective state-wide Latino HIV/STI Program. Our program will be centered in the Latino community and will collaborate with Latino serving organizations to effectively integrate HIV prevention, screening, and treatment, as well as sexual and reproductive health education to improve the delivery and impact of HIV/STI interventions. The HIV/STI Program Manager will collaboratively develop program strategy, cultivate and manage key relationships, and help facilitate and coordinate a state-wide Latino Health Equity Conference planning committee.

Primary Responsibilities

- Provide guidance, leadership and strategic input across the HIV/STI Program focusing on translating learnings, opportunities, and outcomes to community impact and programmatic implementation at the state level.
- Lead development of HIV/Sexual Health integration strategy, creating the framework for community engagement to maximize impact.
• Supervise and assist HIV/STI Program Coordinator to execute deliverables, while establishing performance goals, ensuring progress towards milestones, providing coaching, and feedback.
• Where needed, represent Familias en Acción’s HIV work and strategy and ensure broader Latino community and partners are up-to-date on our activities, strategies, and engagement opportunities.
• Help manage relationships with external partners, prevention researchers, task forces, committees and in other settings.
• Coordinate engagement with key stakeholders and opinion leaders on a variety of HIV/STI prevention issues including the development of a Community Action Plan.
• Develop and maintain up-to-date expertise on HIV and prevention and changes within the HIV field as it relates to Latino health.
• Other responsibilities as needed.

Qualifications & Skills

• Bachelor’s degree or equivalent in health, education, social work, or related field
• Bicultural and Bilingual in English and Spanish with the ability to communicate effectively, both orally and in writing
• Three years of robust project and budget management
• Strong, analytical problem solving and organizational skills
• Excellent interpersonal skills, especially in cross-cultural settings with demonstrated ability to build relationships quickly
• Ability to coordinate the production of high-quality deliverables either directly or through project management of other team members

Working Conditions

• Occasional work on evenings and weekends and travel to outreach locations is required
• Employment dependent on passing a background check
• Ability to lift 10-20 lbs.
• Frequent use of keyboard, monitor, mouse, telephone and/or headset

To Apply:

Submit a resume and cover letter to info@familiasenaccion.org by Monday, March 23rd.
* Interviews will begin the week of March 16th.