



Familias en Acción is looking for community-oriented and collaborative leader to join the Nutrition and Food Equity team as our new Program Manager. This position is a member of Familias' leadership team and oversees a team committed to food justice and health equity for the Latino/x/e community in Oregon.

This position will manage our programs, including our state-wide curriculum, Abuela, Mamá y Yo (AMY). The Program Manager will develop program strategies and action plans; cultivate and manage key relationships and partnerships; and help facilitate and coordinate a state-wide Nutrition and Food Equity Program with emphasis on balancing our urban and rural strategies in Oregon. The Manager will work in a hybrid environment of remote and in-person work and may reside in the Portland/Vancouver metro area or anywhere in the state of Oregon. This position reports to the Deputy Director.

Do you want to be part of an organization that is changing the lives of our comunidad Latina/x/e?

Since 1998, Familias has worked tirelessly to serve the needs of our Latino/x/e community members who experience some of the greatest health challenges and inequities. We are committed to giving power back to our people through health education, resources, and our collective advocacy work. We center our work around our values of familia, empoderamiento, confianza, innovación, and inclusividad. Our promise is to be present, to engage, and to be relentless in our pursuit of health equity.

This opportunity

This is a full-time exempt position with a salary of \$60,000 - \$65,000, depending on experience and skills. Familias offers an excellent benefits package, including employer-paid comprehensive medical, dental and vision insurance. We also offer a 401k retirement plan with a 3% salary annual employer contribution; and generous holiday and paid time off.

Who you are:

- You are *passionate* about nutrition and food equity and understand the intersection of food and health.
- You understand all dimensions of Popular Education and are excited to apply its techniques to address health inequities and empower training participants to improve their health.
- You are a resourceful leader who exercises patience, kindness, and humility in your approach to work and to leading and mentoring others.
- You lead projects with flexibility, adaptability, and a sense of community understanding, balancing your expertise with your team's feedback and input.
- You take joy in collaborating and executing work with staff and participants from all walks of life and diverse perspectives.

- You are a natural bilingual Spanish communicator whose empathetic approach is reflected in your ability to collaborate with our Latino/x/e community.
- You are a natural advocate for the work of the Familias and our approach to the work.
- You are a community builder, able to pull others for a good cause
- You enjoy both program management as well as the opportunity to connect with program participants.
- You are passionate about equity and anti-racist practices.

What you will do:

Program Development/Management (35%)

- Manage the implementation of statewide program goals and activities.
- Implement, manage, and deliver training and events across the state.
- Oversee the activities of the AMY (Abuela, Mama y Yo) Community Council.
- Develop communication and content for social media, newsletters, and podcasts.
- Build and nurture partnerships across the state to promote and deliver the food equity program goals.

Administration (30%)

- Lead, coach, mentor, and supervise program staff.
- Manage detailed program budgets and reporting for funders.
- Assist with seeking and writing funding applications.
- Conduct program evaluation including data collection, reporting, and recommendations.

Advocacy (10%)

- Identify public policies that impact Latino/x/e families and seek opportunities for advocacy and systems change.

Strategic Planning (10%)

- Actively participate in program strategic planning efforts.

Other Responsibilities (15%)

- Participate in meetings and activities related to Latino health equity.
- Actively participate in Familias' annual Latino Health Equity Conference.
- Develop and maintain expertise on nutrition and food equity as it relates to Latino health.

Qualifications

- Bachelor degree or equivalent four years of work experience in health, education, social work, or related field required.
- At least two years of project, budget, and staff management required.
- Minimum of three years of experience in teaching or coordinating classes, human services, healthcare, or social services.
- Experience in applying the Popular Education model and lens is highly preferred.
- Bicultural and Bilingual in English and Spanish with the ability to communicate effectively orally and in writing.

- Experience working with Latino/x/e families, delivering education classes, community events, and/or case management.
- Experience in food equity or nutrition programs is preferred, including knowledge of cultural values and food equity for Latinos/x/e.

Working Conditions

- Employee may reside in the Portland/Vancouver metro area or anywhere in the state of Oregon.
- Hybrid remote and office work expected.
- Occasional work on evenings and weekends and travel to outreach locations is required.
- Must have a valid and in good standing driver's license and auto insurance.
- Employment depends on passing a background check.
- Ability to move boxes weighing up to 20 pounds across offices/events.
- Covid vaccination is required.
- Frequent use of keyboard, monitor, mouse, telephone and/or headset.

How to Apply?

All interested candidates, please send a resume and cover letter to Patricia Patrón at patricia@familiasenaccion.org with subject line: Nutrition and Food Equity Program Manager Position.

All inquiries and discussions will be considered strictly confidential. Applications will be considered as they are submitted so you are encouraged to apply early. Applications will continue to be accepted until the position is filled.